

EATHORPE, HUNNINGHAM, OFFCHURCH AND
WAPPENBURY, JOINT PARISH COUNCIL.

You are requested to attend a meeting of the council, to be held on Tuesday 17th May 2011. at Eathorpe, at 7.30pm.

AGENDA

1. APOLOGIES.

ELECTION OF CHAIRMAN AND V/C

3.PLAY EQUIPMENT REPORT.

4. ACCEPTANCE OF OFFICE

5.DECLARATION OF INTERESTS

6.VACANCIES Eathorpe 1. Offchurch 2.

7.MINUTES

8.MATTERS ARISING

9.PLANNING

100560:Corner House Hunningham	Conversion	Granted
110014:Eathorpe Allotments	Sheds	do
110140:4 Springfield Cottages Offc	Conservatory	No Obj
110423:Valley Fields Offchurch	Extension	do
110111:Hill Farm Wappenbury	Agric Bldg	
110138:Land at Welsh Rd.	Storage	
110078:Parkers Barn Eathorpe	Menage	Granted
110209:Dormers, Hunningham	Conversion	do

10.HIGHWAYS

11. H.S2

12.POLICE MATTERS

13. CORRESPONDENCE

14. PARISH MEETINGS

15.FINANCE

Payments.£188 Mowing. £20 x2 Room Hire. £8.82 Printing.
£893.33 Insurance. £33.49 Website. £110 Printing
£430.49 Insurance. Clerk Salary. Annual Accounts.

16. A.O.B.

A meeting of the EATHORPE, HUNNINGHAM, OFFCHURCH AND WAPPENBURY JOINT PARISH COUNCIL held on Tuesday 17th May 2011, at Eathorpe, at 7.30pm.

PRESENT

Councillors W.Redford, Mrs. R. Commander, J. Hammon, Mrs. C. Foyer, Mrs. M.Green, D. Mynors, M.Brooks, S. Palmer, and District Councillor N.Pratt. 4 Public.

1. APOLOGIES There were no apologies.

2. ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

The meeting was opened by Councillor Hammon who called for nominations for the ~~two~~ positions.

Councillor Mrs Green Proposed Councillor Redford as Chairman, and seconded by Councillor Hammon, this was agreed unanimously.

Councillor Redford then took the chair, and called for nominations for Vice Chairman. Councillor Mrs. Green proposed Councillor Mynors, and seconded by Councillor Hammon, This too was agreed Unanimously.

3. PLAY EQUIPMENT FOR OFFCHURCH.

Offchurch Parents and children's group then gave a report of receiving an offer of £11000 of play equipment for the village, full details of which are attached seperately.

It contains a request for a grant from the JPC of £1000 towards the cost of installation.

Following this report, a short question/answer took place, as a result of which Councillor Hammon proposed that we make the grant of £1000, seconded by Councillor Mynors, this was agreed unanimously. The clerk to be advised when the equipment is received, for insurance purposes.

4. ACCEPTANCE OF OFFICE

The necessary forms were distributed and completed. The new councillors were also given the financial interest forms for completion later. The clerk advised that it is the individual responsibility of councillors to report any material changes, to those completed previously.

5. DECLARATION OF INTERESTS

None

6. VACANCIES

There are 3 positions to be filled, 1 of which is at Eathorpe, and 2 at Offchurch. We are able to Co_opt, and councillors are asked to seek suitable applicants.

7. MINUTES

Having been circulated beforehand, the minutes were taken as read, agreed, and signed by the chairman.

8. MATTERS ARISING.

None

9. PLANNING

100550:Corner House Hunningham	Conversion	Granted
110014:Eathorpe Allotments	Sheds	do
110140:4 Springfield Cottages	Conservatory	No Objn
110423:Valley Fields Offchurch	Extension	do
110111:Hill Farm Wappenbury	Agric Bldg	do
110078:Parkers Barn Eathorpe	Menage	Granted
110209:Dormers Hunningham	Conversion	do

10. HIGHWAYS

Both Cubbington and ourselves have written our concern over heavy vehicles on the Welsh Road, with particular reference to a weight limit on the bridge. We are advised that a survey has been carried out, as a result of which they do not see the need for any restriction.

Following correspondence, arrangements have been made to clear the verges from the footway between Leigh Terrace and Hall Farm at Hunningham.

Councillor Hammon noted that the chestnut trees opposite the wappenbury bus shelter, need the lower branches cut. Also the grass triangle near the hall needs mowing.

11. HS2

The Offchurch group held a recent meeting, and Jeremy Wright advised that the questions re the website can be given in writing. The more responses from individuals and groups the better. Cubbingto Action Group are also meeting this week. It was agreed that the JPC should respond, and that Councillor Palmer and Mr. Geddes would do so on our behalf.

12. POLICE MATTERS

None

13. CORRESPONDENCE.

The various leaflets etc were distributed.

14. PARISH MEETINGS.

Offchurch will hold theirs on 7th June. As there are no former councillors on the JPC, Councillor Redford offered to chair the meeting, and the clerk offered to provide a report from the JPC.

Hunningham have held their meeting, but the main items have been covered this evening.

15. FINANCE

Payments:- Chq 928 £8.82 Printing. 929 £20 Room Hire.
930 £188 Mowing. 931 £33.49 Website. 933 £893.33 Insurance.
934 £188 Mowing. 935 £40 Play Inspection. 936 £90 Repairs.
937 £20 Room Hire. 938 £486 Hedging. 939 £126.90 Clerk Expns.

New regulations mean the the clerk cannot now be paid gross, but must have tax deducted first. In order to do so, parish Councils have do register as an employee, which has been don. The clerk also has to register as an employee. The system for payment is complicated, and as this has not yet been completed the clerk is receiving expenses only for the time being. These expenses must be accounted for separately. The amounts being mileage at 45p per mile, and £3 per week using home as an office.

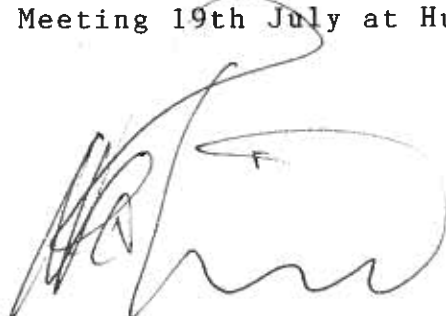
The end of year accounts were circulated, and the clerk gave a brief report, noting the main differences from the previous yaer. Councillor Hammon proposed they be accepted, which was seconded by Councillor Mrs Green, and agreed unanimously.

The Chairman then signed the audit forms for submission to the internal auditor, and subsequently the external auditor.

We had previously agreed to pay solicitos fees for the lease of Eathorpe Allotments. However, the landowner Mr. M.Hammon, now reuests we meet his costs also, of about £400. Although it was suggested that this could be covered by an increase in rents, it was agreed that each party should meet their own costs, and our solititos will be advised accordingly.

16.AO.B.

Hunningham drains have been jettted, but further work is needed. Also the tarmac road near the church has not included the wider part. Hunningham councillors will contact Tom Mannion. Meeting closed at 8.50pm. Next Meeting 19th July at Hunningham



Offchurch Parents and Children's Group

Submission to JPC 17 May 2011

We are Offchurch Parents and Children's Group (OPACG) and are here tonight to ask for approval and funding to help install new play equipment on Offchurch Village Field

Background

- While researching the wishes of residents for The Offchurch Plan, we identified firstly just how many under 18's there were in the area and secondly how very few social activities there were for them. We also discovered that 71% of respondents felt that the play equipment on Village Field needed improvement.
- 23 January. The Offchurch Plan adopted by residents, OPACG formed with the active encouragement of the then Offchurch Parish Council to address the required improvement in activities and facilities for children & young people
- At the Community Forum meeting on January 20 the **Big On Play** Initiative had been announced which invited applications from rural communities who could demonstrate a real need to improve their play space for 4 sets of play equipment, each worth £11 K. The then Offchurch Parish Councillors were aware of this and suggested that OPACG should apply. One of the conditions
- was that the recipients should pay for installation, indicated as being around £2000
- 28 February. Application for **Big On Play** submitted
- 5 April. Advised that our application has been successful. Much jubilation!
- 19 April. Received installation quotation from Sutcliffe Play (the supplier) of £6790. Contacted Warwick DC who promised to intercede to get quotation reduced.
- Unable to discover any other installer willing to quote because of warranty issues, etc.
- 28 April. Made application to Rural East Community Forum for grant to help with installation costs, this being the cut-off date for applications for consideration at the May meeting.
- 4 May. Warwick DC advised that installation costs would be reduced to around £2400
- 6 May. Revised quotation from Sutcliffe Play **£2340** excluding VAT for a slightly different package of play equipment to that originally offered.
- 7 May. Surveyed Village Field and prepared sketch with suggested installation sites. We ask that the JPC approve installation site, possibly at later date – there may be necessity to shuffle placement slightly after consultation with Sutcliffe Play to provide required separation distances between items of equipment
- 9 May. Quotation from David Moorcroft to move 2 pieces of existing play equipment to make room for the new play equipment
- 9 May. Total now required **£2965**
- 9 May. Received guarantee of funding of **£750** from Village Hall Committee towards installation costs
- 13 May. Received guarantee of funding of **£250** from St Gregory's Church PCC towards installation costs

- Currently have £1000, £1965 to go. We would like JPC to provide funding of £1000 towards installation costs, leaving us to ask the Rural East Community Forum for £965 on Thursday evening. We would also like the JPC to allow us to channel the funds we receive through their bank account so that they can reclaim the VAT element of the quotation from Sutcliffe Play.
- We feel that as a group we have progressed a long way in a very short time, but are now constrained by the timeline within which we have to work. The Sutcliffe Play quotation is only effective for 90 days from issue. Warwick DC advise that they expect installation work to begin during June 2011 and that payment will be required 30 days after installation which is why we have been forced to apply for external funding, and do not have the time in which to run fund-raising activities ourselves to achieve this immediate objective.
- In the future we intend to fund-raise to cover the costs of the other projects we have so far identified, therefore we shall be holding a *Guess The Weight Of The Cake* contest and selling decorated cupcakes at the Offchurch Village BBQ on June 25
- In the near future, we intend to:
 - Reinstate the Mother & Toddler Group in the Village Hall, as we now have a larger number of under school-age children within the village than when the M & T G closed 18 months ago.
 - Run activities in the Village Hall and on Village Field during the school summer holidays, hopefully using the new play equipment
 - Improve the area under the existing swings which is badly scuffed and rutted.